



## OMSDT KNIGHTS TEMPLAR - HOW TO ADDRESS ONE ANOTHER

Properly addressing all ranks of the membership is important and shows consideration and respect. It will take some time to learn it all, but learning it should be done as soon as possible. Here is a comprehensive guide.

**Companion-at-Arms** - CAAs are the only members that are addressed verbally and in written form as 'Brother' or 'Sister' along with their first name.

\*CAA John Doe should be verbally and in written form addressed as Brother John.

\*CAA Jane Doe should be verbally and in written form addressed as Sister Jane.

**Sergeants** - All Sergeant ranks are verbally addressed by using their rank and first name (this applies to both men and women).

\*Sergeant John Doe would be verbally addressed as Sergeant John, written form SGT John.

\*Staff Sergeant John Doe would be verbally addressed as Staff Sergeant John, written form SSGT John.

\*Sergeant First Class John Doe would be verbally addressed as Sergeant First Class John, written form SFC John.

\*First Sergeant John Doe would be verbally addressed as First Sergeant John, written 1SGT John

**Knights** - Men holding the rank of knight should be addressed verbally as Sir before their first name. Women holding the rank of knight may choose the title Dame or Lady with their first name. To be sure which title she prefers, please make a polite inquiry asking her preference. There are no abbreviations for Lady or Dame.

\*John Doe would be verbally addressed as Sir John.

\*Jane Doe would be verbally addressed as Lady (or Dame) Jane.

**Ranks above Knight** - If a knighted member holds a rank higher than the entry level rank of Knight, the amplifier (the elevated rank) is used in verbal addressing.

\*Knight Lieutenant John Doe would be addressed verbally as Lieutenant John, written form KLT John.

\*Knight Captain John Doe would be addressed verbally as Captain John, written form KCP John.

\*Knight Major John Doe would be addressed verbally as Major John, written form KMJ John.

\*Knight Commander John Doe would be addressed verbally as Commander John, written form KC John.

**Priory Leaders** - Allowing for some familiarity in your own Priory, you should address your Priory leader by adding his first name to his title.

\*If John Doe is your Prior, then you should address him verbally as 'Prior John'. There is no abbreviation for Prior in written form.

\*If John Doe is your Priory Master Commander, then he should be addressed by you as 'Master Commander John'. You may use MC as an abbreviation in written form before his name.

**Priory leaders who are NOT your Priory leader** should be addressed verbally using only 'Prior' or 'Master Commander' (MC), WITHOUT his first name.

\*If Prior Dan does not lead your Priory, you would address him simply as 'Prior'.

\*If Master Commander Kevin does not lead your Priory, you would address him simply as 'Master Commander' (being able to use the abbreviation MC in written form).

Just remember - if "Dan" or "Kevin" is a Grand Officer, you should always address them as their Grand Officer title, without their name, being able to use the abbreviations in written form (see Grand Officers paragraph above).

**Grand Officers** - There can be a variety of Grand Officers, as needed by the Order, and those Grand Officers are always addressed verbally by their Officer title, WITHOUT their first names, regardless of any other positions or ranks they may hold. Abbreviations (see in parentheses) may be used in the written form.

\*Grand Seneschal is always addressed as 'Grand Seneschal' (GS).

\*Grand Secretary is always addressed as 'Grand Secretary' (GSY).

\*Grand Marshal is always addressed as 'Grand Marshal' (GML).

\*Grand Turco is always addressed as 'Grand Turco' (GT).

\*Grand Chaplain is always addressed as 'Grand Chaplain' (GC).

If your Priory leader is a Grand Officer, he will always be addressed by his Grand Officer title. And, if you have a fellow member in your Priory that is a Grand Officer, he will always be addressed using his Grand Officer title.

**Grand Prior** - There is always only one Grand Prior and he is always addressed verbally as Grand Prior, WITHOUT his name, regardless of any other positions he may hold, such as a Priory leader. You may use GP as an abbreviation in written form.

**Grand Master** - There is always only one Grand Master and he is always addressed verbally as Grand Master, WITHOUT his name, regardless of any other positions he may hold, such as a Priory leader. You may use GM as an abbreviation in written form.